

NVivo Intensive Online Workshop

Session One: 9.30am – 1.30pm

Introductions and Objectives

Introductions • Discussion of participant goals and workshop objectives

Creating a new project and setting up its structure in NVivo

Creating a new project • Understanding the NVivo workspace • Creating folders

Working with text and media data

Importing documents and pdfs • Importing and working with videos, audio files, images and other data • Working with external data

Capturing your notes

Creating memos and annotations

Analysing your information

Identifying themes, topics or ideas and collecting data to support them • Introducing 'nodes' /'codes and node/code folders • 'Coding' with NVivo • Viewing and working with your emerging themes, topics or ideas and their content

Session Two: 9.30am – 1.30pm

Recap and questions from Session One

A review of the content covered in Session One with an opportunity to ask questions and/or recap any area

Exploring Text

Using text analysis tools: Word Frequency queries • Text Search queries

Automated Processes

Autocoding • Automated insights (Windows only)

Classifying and Grouping Your Data

Introducing Cases • Classifications and Attributes • Discussion of cases for individual projects

Working with surveys and social media

Importing and working with surveys & social media

Session Three: 9.30am – 1.30pm

Recap and questions from previous sessions

A review of the content covered in both previous sessions with an opportunity to ask questions and/or recap any area

Grouping Data

Sets

Characteristics and Coding Queries

Review of cases and classifications • Querying your coding: Using Crosstab, Matrix Coding & Coding queries

Linking and Visualising Your Data

Relationships (Windows only) and Links • Building and working with maps

Reporting and Exporting Your Data

Creating Reports • Exporting Files and Nodes

Saving and Backing Up Your Data

Saving and copying your project

Teamwork with NVivo (Discussion of teamwork will be included if applicable)

“Master” project design • Project Protocol • Process management • Strategies when using standalone versions of NVivo • Strategies when using NVivo for Teams • Merging NVivo projects • Coding comparison query

Further Resources

Online help • Tutorials • QSR Forum • Webinars • FAQs • Consultancy

Follow up Q&A session 10.30am – 12.30pm

Open session for discussion of projects and/or course review or questions

Note: Workshop content and timings can be customised as much or as little as needed. To discuss your requirements please contact Fiona Wiltshier on fiona@concorsco.com